

## Navigation Instructions for HSELand

The National Leadership and Innovation Centre for Nursing and Midwifery welcomes you to consult on the national programme *Leading in Uncertain Times*.

Please find navigation instructions to guide you through HSELand and our Leadership and Innovation Hub.

If you are **not a registered user** with HSELand please follow the instructions from the start. If you are a **registered user** please proceed to the *Registered with HSELand* instructions.

### Not registered with HSELand

- Log on to [www.hseland.ie](http://www.hseland.ie) (This will bring you to the homepage)
- Proceed to the User Login box on the right hand side of the page
- Click on **Create an Account** (orange text)
- This will bring you to the Enrolment page where you are asked for some details such as name, e-mail address etc.
- You need to complete all parts of this form
- When you complete the enrolment page click **CONTINUE** at the bottom of the page
- Once you have completed your enrolment an activation key will be sent to the e-mail address you enter. You will need to use this key to activate your account the first time you log in
- If you do not receive an e-mail containing your activation code then please check any spam filters or junk e-mail boxes you may have

## Registered with HSELandD

- Log on to [www.hseland.ie](http://www.hseland.ie) (This will bring you to the homepage)
- Enter your **username and password**
- This will bring you to HSELandDs launch page
- Click on the Practice Development Hubs box



- This will bring you to the Practice Development Hubs Page. Click on the Quality and Patient Safety box



## First time you enter the Quality and Patient Safety Hub only

- The first time you enter the Quality and Patient Safety Hub you will be asked for additional information on the **region** in which you work and your **work location**
- You enter this information and click **register**
- This will bring you to the Quality and Patient Safety page. Click on the **Nursing and Midwifery Leadership** tab
- This brings you into the Nursing and Midwifery Leadership and Innovation Hub
- Click on the **Learning and Development** option from the Choose a Section list
- This will bring you directly into the consultation page