



Stiúrthóra Náisiúnta,
Acmhainní Daonna

Feidhmeannacht na Seirbhísí
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To:

- Chief Executive Officer**
- Each National Director**
- Each Assistant National Director HR**
- Each Assistant Chief Finance Officer**
- Each Hospital Group CEO**
- Each Hospital Group Director of HR**
- Each Chief Officer CHOs**
- Each Head of HR CHOs**
- Head of HR, PCRS**
- Each CEO Section 38 Agencies**
- Each HR Manager Section 38 Agencies**
- Each Employee Relations Manager**
- Each Group Director of Nursing & Midwifery**
- Each Group Director of Midwifery**
- Each Clinical Director**
- Director National Ambulance Service**

From: Anne Marie Hoey, National Director of Human Resources

Date: 10th August 2022

Subject: HR Circular 026/2022 - Motor Travel Rates

Dear Colleagues

I wish to advise that the Department of Health has issued Circular 5/2022 which should be read in conjunction with Department of Public Expenditure and Reform (DPER) Circular 16/2022 *Revised Motor Travel Rates* which sets out the revised motor travel rates.

Application

The revised motor travel rates are effective from **1 September 2022**. Please see the attached DPER circular for full details of these changes.

Revised Motor Travel Rates

The rates and mileage bands in place since 1st April 2017 have been reviewed in the context of current motoring input costs.

The Electric Vehicle (EV) rate is being increased and is being set at the same rate as that applying to vehicles in the middle category of 1,201 to 1,500. Please note that employees wishing to claim mileage for an EV must reregister the details of their car after 1st September 2022 and declare the category being claimed.

Hybrid vehicles will continue to be recouped at the equivalent Internal Combustion Engine (ICE) rates and should not be claimed in the EV category.

The amount of mileage accumulated by employees between 1st January 2022 and 1st September 2022 will not be altered by the introduction of revised rates. Mileage to date will, however, count towards aggregated mileage for the year.

All managers are reminded of the requirement to continue to appraise, monitor and ensure that only essential travel is undertaken and that the number of employees on any official journey is kept to the absolute minimum.

Please ensure that this Circular is brought to the attention of all relevant managers in your area of responsibility including Payroll Managers.

Queries

Queries from individual employees or managers regarding these arrangements should be referred to local HR Departments/Employee Relations Departments. Please note that the National HR Help Desk is also available to take queries on 1850 444 925 or email: ask.hr@hse.ie

Queries from HR Departments on the contents of this Circular may be referred to National Employee Relations, HR Directorate, 63-64 Adelaide Road, Dublin 2 Tel: 01 6626966, Email: info.t@hse.ie

Yours sincerely



Anne Marie Hoey
National Director of Human Resources